

EXECUTIVE SUMMARY

Recommendation of \$500,000 or Less FY20-172 – Environmental Sample Analysis

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the recommendation to award Invitation to Bid (ITB) FY20-172 – Environmental Sample Analysis for a period of three (3) years from March 1, 2020 through February 28, 2023, and may, by mutual agreement between The School Board of Broward County, Florida (SBBC), and the Awardee, be renewed for two (2) additional one (1) year periods. This ITB replaces the existing ITB 17-145F – Environmental Sample Analysis – Asbestos and will be used by the Environmental Health & Safety (EH&S) Department for lab testing for hazardous materials.

The requested spending authority being requested is \$425,000.

Goods/Services Description

Responsible: Environmental Health & Safety (EH&S)

This Bid is used to provide off-site laboratory analysis of environmental and potentially hazardous material samples to support a healthy learning environment and safe District buildings. The scope of services under this Bid includes laboratory sample analysis for asbestos, lead in paint, metals (lead) in water, fungi, bacteria, petroleum constituents in soil and groundwater, and other environmental parameters for air, soil, and water as may be required. Samples will be collected by EH&S staff and/or Vendors contracted under the Miscellaneous Environmental Consulting Services Contract (16-158C) on Broward County Public Schools' real property.

These environmental services will allow the District to comply with all City, County, State, and Federal regulations which include the Environmental Protection Agency (EPA), Asbestos Hazard Emergency Response Act (AHERA), State of Florida Department of Environmental Protection (FDEP), Florida Department of Health (FDOH), and Broward County. Regulations under EPA and AHERA require analysis of building materials for the presence of asbestos and lead-based paint prior to renovation or demolition activities that may disturb the materials. In addition, the analysis of personnel and area air monitoring samples is required during the removal of asbestos-containing materials. The EPA, FDEP, and FDOH govern the analysis of drinking water samples for bacteria and metals (i.e., lead) as part of new construction, renovation projects, or response to a defined outbreak. The EPA, FDEP, and Broward County require analysis of environmental samples for assessment and remediation activities associated with petroleum fuel storage tanks removals/response actions.

A significant portion of the previous contract was utilized to support the SMART projects for the analysis of asbestos and lead-based paint samples collected during the Pre-Renovation Survey. This contract will continue to be used for SMART projects in support of additional surveys and abatement activities.

Procurement Method

Responsible: PWS

The solicitation for this ITB ran from November 14, 2019 through December 12, 2019, where seven-hundred and ninety-seven (797) vendors were notified, and nineteen (19) vendors downloaded the ITB documentation. Procurement & Warehousing Services received three (3) responses, and three (3) vendors are being recommended for the award. The bid has a primary and two (2) alternate vendors who met all

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specifications, terms, and conditions of the ITB based on their responses to fourteen (14) Lab Analysis groups. Including alternate awardees allows for the continuity of services in the event that the primary vendor cannot comply with delivery requirements, specifications, or in emergency cases. Each vendor was assigned individual lab analysis groups as a Primary or Alternate award. All three (3) recommended vendors were rejected for Lab Analysis groups number five (5) and number nine (9). These services will be requested per Purchasing Policy 3320. Vendor evaluations for the only current vendor in the contract was satisfactory.

This ITB includes new and old items from the current ITB 17-145F. By using the current items as a comparison, the District will have cost savings and reductions of approximately seven (7) to fifty (50) percent per item.

The Affirmative Procurement Initiative implemented in this solicitation is the M/WBE Annual Aspirational Goals.

Financial Impact
Responsible: PWS and EH&S

The total spending authority requested is \$425,000, as demonstrated in the breakdown below:

Historical average monthly expenditures	\$	11,760
<u>Number of months</u>		<u>36</u>
Estimated forecasted spend	\$	423,360
<u>Total spend authority (rounded)</u>	\$	<u>425,000</u>

Funding for this Bid will come from EH&S's operating budget and the SMART Program construction project budgets, depending on the origin of the work. The amount requested was determined based on the department's requirements to satisfy the needs of the District, and a comparison of expenditures from the current bid. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.